# Your survivor benefits

# **Contents**

Your survivor benefits program	
About this SPD	
Changes to the plans	2
Participating in the plans	3
Eligibility	3
Enrolling in the plans	
Assignment of benefits	
Changing your elections	
Cost of coverageWhen participation ends	
Conversion to an individual policy	
Your basic life insurance	
Basic life insurance before age adjustment	
Coverage reduction based on age	
Accelerated benefits option	
Your supplemental life insurance	13
Options if you were an associate who retired or	
became an LTD benefit recipient after December 31, 1989	13
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired	
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990	
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who	13
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986	13
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who	13 14 14
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986 Coverage reduction based on age	13 14 14
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986 Coverage reduction based on age Accelerated benefits option How to receive a benefit	13 14 14 15
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986 Coverage reduction based on age Accelerated benefits option	1314141415
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986 Coverage reduction based on age Accelerated benefits option  How to receive a benefit When a benefit is paid The accelerated benefits option (ABO) How benefits are paid	1314141515
Decame an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986 Coverage reduction based on age Accelerated benefits option  How to receive a benefit When a benefit is paid The accelerated benefits option (ABO) How benefits are paid Applying for benefits	131414151515
became an LTD benefit recipient after December 31, 1989 Options if you were an associate who retired after December 1, 1966 and before January 1, 1990 Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986 Coverage reduction based on age Accelerated benefits option  How to receive a benefit When a benefit is paid The accelerated benefits option (ABO) How benefits are paid	

Additional information	18
Claims and appeals procedures	18
If a life insurance benefit is denied	19
Your rights under ERISA	21
Administrative information	23
Participating companies	26
Glossary	27

# Your survivor benefits program

When you retire or if you become a long-term disability (LTD) benefit recipient, the Verizon survivor benefits program (formerly titled the Group Life Insurance Program) provides basic life insurance coverage at no cost to you. In addition, retirees and LTD benefit recipients have the option to continue supplemental life insurance coverage if the option is exercised prior to retirement.

#### Plans for associate and management retirees

The plans that make up the survivor benefits program as applicable to eligible associate retirees are:

- The Verizon Life Insurance Plan for Mid-Atlantic Associate Retirees, which is a component plan of Verizon Plan 550 and
- The Verizon Supplemental Life Insurance Plan for Mid-Atlantic Associate Retirees, which is a component plan of Verizon Plan 551.

For eligible management retirees, benefits are part of The Plan for Group Insurance, Verizon Plan 580.

#### Important note

Verizon and its claims and appeals administrators have the discretionary authority to interpret the terms of the plans and this SPD and determine your eligibility for benefits under their terms.

#### About this SPD

This document is the summary plan description (SPD) for the survivor benefits program for Mid-Atlantic associate retirees and LTD benefit recipients, as well as Mid-Atlantic management retirees who retired before April 1, 1986. The plans described in this SPD are subject to federal law under the Employee Retirement Income Security Act of 1974 (ERISA) and its subsequent amendments. This document meets ERISA's requirements for an SPD and is based on plan provisions and bargained-for changes effective January 1, 2009. It updates and replaces all previous SPDs and other descriptions of the benefits provided by these plans. This SPD is a summary of and part of these plans.

Every effort has been made to ensure the accuracy of the information included in this SPD. Copies of plan documents are available by contacting the plan administrator in writing at the address provided in the "Additional information" section.

This SPD is divided into the following major sections:

- Participating in the plans. This section explains your eligibility, when you can make changes and when eligibility ends.
- Your basic life insurance. This section describes the company-provided basic life insurance coverage.

- Your supplemental life insurance. This section describes the supplemental life insurance coverage.
- How to receive a benefit. This section provides information on receiving benefits.
- Additional information. This section provides additional details about the administrative provisions of the plans and your legal rights.
- Glossary. Certain terms used in this SPD are defined in the glossary.

#### **Verizon Benefits Center**

The Verizon Benefits Center offers a Web site called Your Benefits Resources<sup>™</sup> where you'll find tools to help you manage your benefits. You can access Your Benefits Resources on the Internet at www.verizon.com/benefits.

The Web site makes finding information fast and easy as it guides you through your benefits transactions. In addition to enrolling on the site, you can:

- Hotlink to other provider sites.
- Review details about your healthcare and insurance plans.
- Select and update your beneficiary designations.
- Change Your Benefits Resources password.
- Give yourself a helpful "hint" in case you forget your password.

Verizon Benefits Center representatives are available should you have questions about your benefits. To reach the Verizon Benefits Center via telephone, call 1-877-4VzBens. Via this toll-free telephone number, you also can connect with other Verizon benefit providers.

### Changes to the plans

While the company expects to continue the plans indefinitely, Verizon reserves the right to amend, modify, suspend or terminate one or both of the plans at any time, at its discretion, with or without advance notice to participants, subject to any duty to bargain collectively. The plans may be amended by publication of any SPD, summary of material modification, enrollment materials or other communication relating to the plans, as approved by Verizon.

Decisions regarding changes to, or terminations of, benefits are made at the highest levels of management. Verizon employees below those levels and retirees do not know whether the company will adopt any particular change and are not in a position to speculate about such changes. Unless and until changes are formally adopted and are officially announced, no one is authorized to assure that any particular change will or will not occur.

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# Participating in the plans

## **Eligibility**

You are eligible for the plans described in this summary plan description (SPD) if you were employed by one of the participating companies listed in the "Additional information" section and:

- You were a management employee who retired before April 1, 1986:
  - With a service pension under Verizon's Bell Atlantic Cash Balance Plan (previously known as the Bell Atlantic Management Plan) or Verizon's Bell Atlantic Enterprises Cash Balance Plan (previously known as the Bell Atlantic Enterprises Retirement Plan).
  - With a disability pension under Verizon's Bell Atlantic Cash Balance Plan (previously known as the Bell Atlantic Management Plan) and continue to receive a disability pension from that plan.
- You were an associate who retired:
  - With a service pension under the terms of the Verizon Pension Plan for Mid-Atlantic Associates (previously know as the Bell Atlantic Pension Plan).
  - With a disability pension under the Verizon Pension Plan for Mid-Atlantic Associates (previously known as the Bell Atlantic Pension Plan) provided that, at the time of your separation from service you had 15 years of net credited service as defined in the pension plan, but were not eligible for a service pension at the time you separated from service. Your eligibility for these plans continues as long as you are continuing to receive a disability pension.
- You are a long-term disability (LTD) benefit recipient who meets all of the following conditions:
  - You terminated employment because of continuing disability within the meaning of the applicable disability benefit plan,
  - You were eligible at the time of the termination of employment to receive LTD benefits under the applicable company-sponsored LTD plan and
  - You continue to receive LTD benefits under the applicable company-sponsored LTD plan.

**Note:** If you satisfy the requirements above but you are rehired by a participating company as a working retiree (see the "Additional information" section), you will continue to be a retired participant for purposes of these plans.

# Enrolling in the plans

#### **Initial enrollment**

Before you retire or when you become eligible for LTD benefits, the Verizon Benefits Center provides an enrollment worksheet listing your basic life insurance and supplemental life insurance options, and the deadline for enrolling. (**Note:** If you want to increase your supplemental life insurance coverage, you have to do so before your retirement date):

- For basic life insurance, company-provided coverage is automatic at no cost to you. However, if
  your coverage is more than \$50,000, you may have the option to decrease coverage to \$50,000
  in order to avoid tax consequences (see "Imputed income" later in this section). If you decrease
  your basic life insurance coverage during your enrollment period prior to retirement, you cannot
  increase it at a later date.
- For supplemental life insurance, you pay monthly premiums for coverage. Initially, any coverage you have in effect at the time you become eligible for the plan will continue. If you start or increase supplemental life insurance, you must do so before your retirement date. If you start or increase coverage, statement of health requirements apply (see below). You can decrease or stop the supplemental life insurance coverage at any time. If you elect to decrease or stop coverage, or do not enroll for supplemental life insurance coverage during the enrollment period prior to your retirement, you will **not** be permitted to increase, reinstate or enroll for coverage at a later date.

Generally, any changes you elect become effective on the first day of the month following the enrollment deadline (subject to statement of health form approvals, if applicable).

If you do not make an election during your initial enrollment period:

- For basic life insurance, you will continue to have coverage in the amount indicated on your enrollment worksheet, subject to reduction due to age as explained in the "Coverage reduction based on age" section.
- For supplemental life insurance, you will continue to have supplemental life insurance coverage under the plan in the same amount (if any) as was in effect immediately prior to your retirement date.

## Statement of health form requirements

If you start supplemental life insurance or increase your current level of coverage before you retire, you are required to complete a statement of health form.

When a statement of health form is required, your current election remains in effect until the insurance company approves your new election. Your coverage becomes effective on the first day of the month after the insurance company approves the statement of health form. If your statement of health form is not approved, coverage at your current level will remain in effect.

#### **Beneficiary designation**

A beneficiary is the person (or persons) you name to receive benefits when you die. You name a beneficiary when you first elect coverage. You must designate your beneficiaries separately for basic life insurance and, if applicable, supplemental life insurance.

You can designate one person or several individuals to receive benefits. If you want benefits to be shared, you need to indicate the percentage (instead of a dollar amount) of the total benefit for each beneficiary. For example, you can designate 60% of the benefit for one person and 40% for another for a total of 100%. Unless you choose otherwise, multiple beneficiaries will share equally in the benefit. For example, three beneficiaries would be allocated benefits at 34%, 33% and 33% for a total of 100%.

When you name your beneficiaries, keep the following in mind:

- Remember to include your beneficiary's full name and relationship to you. For example:
  - "50% to Juan Gonzalez, my son; and 50% to Anna Gonzalez, my daughter."
- If you name more than one primary beneficiary and one of the primary beneficiaries dies before you, the death benefit that would have been paid to the deceased primary beneficiary will be paid to your remaining beneficiaries.
- Indicate whether beneficiaries are primary or contingent. A primary beneficiary is the first to receive plan benefits in the event of your death. If your primary beneficiary is no longer living when the plan pays benefits, your contingent beneficiary will receive plan benefits. A contingent beneficiary (or beneficiaries) receives benefits only if **none** of your primary beneficiaries are living when you die.
- If you want benefits to be paid to a trust, indicate the name, date and trustee of the trust. Copies of the trust document must be provided to the benefit administrator.
- If you want benefits to be paid to your estate, indicate that on the form.
- If you want to allow for the possibility that you will have additional children, you can include a clause like the following: "In equal shares to the children born of my marriage to Maria Gonzalez, or to the survivors or survivor."
- To include stepchildren, foster children or other informally adopted children, specify them by name. Otherwise, they are not legally included if you designate "my children."
- To ensure that your beneficiary instructions are followed, corrected forms cannot be accepted. If you make a mistake or need to make a change, be sure to complete and sign a new form.

- If you die and do not leave a surviving beneficiary, your insurance benefits will be paid as follows:
  - Your surviving spouse, if any,
  - Your surviving children equally, if there is no surviving spouse,
  - Your surviving parents equally, if there is no surviving spouse or child and
  - Your estate.

#### Managing beneficiary information

You can manage your beneficiary information online or by calling the Verizon Benefits Center. Once you have entered your information online, you can sign on to the Web site at any time after that to review or update your beneficiary information.

Online, go to Your Benefits Resources Web site on the Internet (see your Important Benefits Contacts insert for contact information), then:

- From the "Find it Fast" menu, select "Beneficiaries."
- Choose Basic Life Insurance and follow the instructions.

Once you input your beneficiary designation, your election is effective immediately and the Verizon Benefits Center will send you a confirmation in the mail.

To designate a beneficiary via the Verizon Benefits Center, contact a Verizon Benefits Center representative. The representative will process your designation. Your election is effective immediately and the Verizon Benefits Center will send you a confirmation in the mail.

You also can verify or change your beneficiary designation at any time by accessing Your Benefits Resources Web site or calling the Verizon Benefits Center.

If you previously completed a beneficiary designation form, your beneficiary will be the person you designated on the paper form until you input your beneficiary information via Your Benefits Resources. After you enter your beneficiary information, your online designation will replace your paper designation as your current beneficiary designation.

You are not required to use the online beneficiary management features on the Web site, but doing so is convenient and an efficient way to keep your beneficiary information current.

### Assignment of benefits

If you make an assignment, you transfer your ownership rights in the insurance to an assignee. The assignee can either be a person or a trust. The assignment becomes effective on the date you sign the transfer but only after it is approved by the insurance carrier. After your assignment becomes effective, you can no longer make any changes, including changing your beneficiaries, changing your coverage amount or converting coverage. Those rights belong to the assignee.

To request additional information and an assignment form, call the Verizon Benefits Center via the telephone number shown on your Important Benefits Contacts insert.

Because of the various legal and tax implications involved, you may wish to consult with a lawyer or tax advisor before assigning your benefits.

## Changing your elections

After you retire, you may stop or decrease supplemental life insurance coverage at any time. If you were an associate who became eligible for the plan after December 31, 1989 and have basic life insurance coverage that exceeds \$50,000, you can elect to decrease coverage to \$50,000 at any time in order to avoid tax consequences (see "Imputed income" below). If you elect to decrease your basic life insurance to \$50,000 or decrease or stop your supplemental life insurance coverage, you may not increase or reinstate coverage at a later date.

To make a change to your life insurance, call the Verizon Benefits Center via the telephone number shown on your Important Benefits Contacts insert. The Verizon Benefits Center will provide information about the options available to you.

Any change becomes effective the first day of the month following the election.

## Cost of coverage

The company pays the full cost of basic life insurance for you. If you elect supplemental life insurance, you will be responsible for the cost of that coverage. Your cost for coverage will be deducted from your monthly pension check, or debited from your bank account or billed to you directly if you chose a lump-sum payment during a pension cashout trial period. For more information about supplemental life insurance payment options, contact the Verizon Benefits Center.

### Imputed income

Under federal tax law, the value of basic life insurance coverage over \$50,000 is subject to federal income tax. This value is called imputed income. If you have imputed income, it will be shown on your taxable income form prepared by Verizon.

## Have your premiums deducted from your bank account

Pay your premiums automatically, safely and securely via direct bank debit.

To enroll in direct debit, log on to Your Benefits Resources Web site or call the Verizon Benefits Center. Be sure to have a check or deposit slip handy to get the correct account and nine-digit ABA routing numbers.

## When participation ends

A retiree's or LTD benefit recipient's coverage will end on the earliest date described below.

## You are receiving LTD benefits

If you are receiving LTD benefits, but you are not eligible for a service or disability pension, your basic life insurance will continue for a period of time, as shown below. You may also continue to participate in supplemental life insurance benefits for the same period of time.

If you have this much net credited service at the time your employment ends	Your coverage will continue for
Under 5 years	1 year from the date you are approved to receive LTD benefits
5, but less than 10 years	2 years from the date you are approved to receive LTD benefits
10, but less than 15 years	3 years from the date you are approved to receive LTD benefits
15 years or more (and you are <i>not</i> eligible for service or disability pension)	3 years from the date you are approved to receive LTD benefits
15 years or more	Your lifetime, if you are service eligible or disability pension approved (see the "Eligibility" section)

If you are eligible for a disability or service pension benefit, your basic life insurance coverage will continue at no cost to you. However, if you were an associate who retired before August 3, 2008, beginning at age 66, the amount of your basic life and supplemental life insurance is reduced (see the "Coverage reduction based on age" sections for details.).

#### Cancellation of supplemental life insurance coverage

If you cancel supplemental life insurance, your participation in that plan will end on the last day of the month in which you make the change. If you are re-employed, coverage under the retiree plan terminates on the last day of the month in which you are re-employed by a participating company, unless you are re-employed as a working retiree (see the "Additional information" section).

#### Failure to make required payment for supplemental life insurance

If your required payment is not received on time, your coverage will end on the first day of the month for which payment is not received.

#### Plan termination

Although the company does not intend to terminate the plans, were the plans to be terminated, all coverage would end on the date of termination.

## Conversion to an individual policy

When your coverage under the survivor benefits program ends for any reason other than due to your election to stop coverage, you may be eligible to convert all or part of your basic life insurance and your supplemental life insurance, if you have any, to individual policies. Converting your insurance under the survivor benefits program means that you have the opportunity to purchase an individual policy from the insurance company at regular rates (not group rates) without taking a medical examination.

Also, if your basic life and supplemental life insurance is reduced after you reach age 65, you may convert all or part of the amount of the reduction to an individual policy every time the reduction equals 20% of the original coverage. For example, if the basic life insurance annual reduction each year between ages 66 and 70 is 10%, every other year you may convert the past and current year's reduction to an individual policy. However, the amount of any policy issued will not be more than the amount of the reduction.

To take advantage of this conversion feature, you must apply to the insurance company within 31 days after:

- The date your coverage ends, should the survivor benefits program end.
- The date the program is amended, should the survivor benefits program be amended to terminate your eligibility for coverage.
- The date your coverage ends because you are no longer in a class which remains eligible for the plan.

During this 31-day conversion period, your basic life insurance and supplemental life insurance coverage will continue.

The individual policy to which you may convert your basic life insurance and supplemental life insurance will meet the following requirements:

- It must be a form of insurance other than the term insurance customarily provided by the insurance company,
- The premium will be calculated based on your class of risk, the form and amount of the individual policy and your age on your birthday nearest to the date of the policy's issue and
- The amount will be equal to (or less than, if you choose) the amount of your life insurance under this program as of the date your 31-day conversion period begins.

There are two exceptions to this last point:

- If your coverage ends because this program ends, the amount of your individual policy will not be
  more than the amount of your coverage under this program as of the date it ends minus the
  amount of any coverage for which you are eligible or for which you may become eligible under
  any group policy issued or reinstated by the insurance company within 45 days after the program
  ends, and
- If your coverage ends because the program is amended and you are no longer eligible for coverage, the amount of your individual policy will not exceed the amount of coverage you are eligible for if the program ends, as described above.

Any individual policy issued to you will become effective at the end of the 31-day conversion period. However, if you die during this period, the plan will pay your beneficiary the maximum amount of life insurance for which an individual policy could have been issued under this provision, whether or not you have applied for an individual policy.

If your coverage ends or is reduced by a cumulative 20%, the insurance company will automatically send you a notice of your right to convert your coverage.

## Important note

For more information or if you have questions about converting coverage, call the Verizon Benefits Center (see your Important Benefits Contacts insert for the telephone number).

#### Your basic life insurance

If you are a retiree or a long-term disability (LTD) benefit recipient, Verizon provides a degree of financial security for your family members in the event of your death by automatically providing basic life insurance for you.

## Basic life insurance before age adjustment

Generally, your basic life insurance coverage at the time your coverage in this plan begins equals:

- If you were an associate who retired on or before August 2, 2008: your benefit bearing wage (BBW) as of your retirement date,
- If you were hired before August 3, 2008 and retire on or after August 3, 2008: your BBW as of August 2, 2008. The minimum coverage amount will be \$20,000 or
- If you are hired on or after August 3, 2008: \$20,000.

BBW includes your annual base pay at the time you retire or become disabled plus any bonus, incentive, and merit awards or commissions received in the 12 months before your retirement or disability, rounded up to the nearest \$1,000 (subject to the reduction for age described below). BBW for associate retirees does not include pay for overtime, tour or other temporary differentials.

Basic life insurance coverage at the time your coverage in this plan begins does not equal your BBW if you:

- Were hired on or after August 3, 2008.
- Were an associate who retired or became an LTD benefit recipient after December 31, 1989 and your BBW was greater than \$50,000. You may have elected to reduce your basic life insurance to \$50,000 while covered under the plan for active associates. In this case, your basic life insurance in this plan is \$50,000 (subject to the age reduction rules described below).
- Were an associate or management employee who retired from Bell of Pennsylvania, Diamond State Telephone, or New Jersey Bell before February 14, 1957 or from C&P Telephone Company before May 15, 1957. Your basic life insurance coverage depends on your BBW when you retired.

If your BBW at retirement was:	Your basic coverage is:
Less than \$2,000	\$1,500
\$2,000 - \$2,999	\$1,500
\$3,000 - \$3,999	\$2,000
\$4,000 – \$4,999	\$2,500
\$5,000 – \$5,999	\$3,000
\$6,000 – \$6,999	\$3,500
\$7,000 – \$7,999	\$4,000
\$8,000 – \$8,999	\$4,500
\$9,000 or more	\$5,000

• Are a management or associate retiree age 66 or older. Your coverage is subject to the reduction schedule described below.

## Coverage reduction based on age

If you were an associate who retired before August 3, 2008, beginning at age 66, the amount of your basic life insurance is reduced by 10% each year, until you reach age 70. At age 70, your coverage amount will be equal to half of your BBW at retirement or when you became disabled. This reduced amount stays in effect for the rest of your life or if you are an LTD benefit recipient, as long as you continue to receive LTD benefits.

Age	Percentage of basic life insurance	
66	90%	
67	80%	
68	70%	
69	60%	
70 and older	50%	

#### **Exceptions to reduction rules**

The following are exceptions to the reduction rules for both associate and management employees:

- If you are an associate who retires on or after August 3, 2008, your basic life insurance coverage is not reduced.
- If you retired from Bell of Pennsylvania, Diamond State Telephone, or New Jersey Bell before February 14, 1957 or from C&P Telephone Company before May 15, 1957, your basic life insurance coverage is not reduced.
- Depending on when you retired, there may be minor variations in computing actual reductions in your basic coverage (see table below).

If you retired on or after:	These exceptions apply:
February 14, 1957 (Bell of Pennsylvania, Diamond State Telephone or New Jersey Bell) or May15, 1957 (C&P Telephone) up to August 7, 1977	The date of your first reduction was the first anniversary of your retirement date, regardless of your age. However, beginning August 7, 1977, reductions began at age 65. If you were subject to the earlier reduction schedule, and had not reached the maximum 50% reduction at that time, your reductions were frozen until you reached the age corresponding to the next level of reduction. For example, if you had 2 reductions (20% total) before August 7, 1977, and you were age 57 on that date, your next reduction would not be until age 68, when the 30% reduction factor would apply
August 7, 1977 up to January 1, 1979	No exceptions apply

If you retired on or after:	These exceptions apply:	
January 1, 1979 up to August 10, 1980 <sup>1</sup>	No exceptions, unless you retired after your normal retirement date. In that case, your first and subsequent reductions were 10% of the amount of your basic coverage on your normal retirement date	
August 10, 1980 <sup>1</sup>	No exceptions, unless you were an active employee on your reduction date(s). In that case, your reductions were the applicable multiple of 10% (depending on your age) of your basic coverage on those dates	

## Accelerated benefits option

If you were an associate who became a participant after December 31, 1989 and you are diagnosed with a terminal illness, up to 50% of your basic life insurance may be payable to you under the accelerated benefits option (ABO) to provide additional financial assistance to you and your family. (See "How to receive a benefit" for information.)

If you were a manager who retired after December 1, 1966 and before April 1, 1986, up to 80% of your basic life insurance may be payable to you under the ABO.

Reductions began at age 66 regardless of whether you were an active or retired employee on the date of reduction. V-B-AR-S-L-69652-1/09

# Your supplemental life insurance

You are given the opportunity to have supplemental life insurance coverage if you want to provide additional income protection for your family during retirement or while you are receiving long-term disability (LTD) benefits. Note, however, that if you decrease, stop or do not enroll for supplemental life insurance coverage during the enrollment period prior to your retirement, you will not be permitted to increase, reinstate or enroll for coverage under this plan at a future date.

# Options if you were an associate who retired or became an LTD benefit recipient after December 31, 1989

If you became an eligible retiree or an LTD benefit recipient after December 31,1989, you were eligible to purchase supplemental life insurance coverage up to five times your benefit bearing wage (BBW). (See the "Your basic life insurance" section for an explanation of BBW.) The option you have in effect is subject to enrollment rules described in the "Eligibility" section.

Supplemental life insurance options		
No supplemental coverage	Additional 3 × your BBW	
Additional 1 × your BBW	Additional 4 × your BBW	
Additional 2 × your BBW	Additional 5 × your BBW	

# Options if you were an associate who retired after December 1, 1966 and before January 1, 1990

If you first became an eligible retiree on or after December 1, 1966 and before January 1, 1990, you were offered supplemental life insurance at the time you retired if you had supplemental life insurance in effect just prior to your retirement and you had not reached age 65 by December 31, 1989.

The following options were offered based on your retirement date, if you were an associate retiree:

Retirement date	Options
12/1/1966 – 12/31/1974	1 × your BBW
1/1/1975 – 12/31/1980	1 × your BBW
1/1/1981 — 12/31/1986	1 × your BBW or 2 × your BBW
1/1/1987 – 12/31/1989	1 × your BBW or 2 × your BBW or 3 × your BBW

# Options if you were a management retiree who retired after December 1, 1966 and before April 1, 1986

If you first became an eligible retiree on or after December 1, 1966 and before April 1, 1986, you were offered supplemental life insurance at the time you retired if you had supplemental life insurance in effect just prior to your retirement and you had not reached age 65 by December 31, 1989.

The following options were offered based on your retirement date, if you were a management retiree:

Retirement date	Options
12/1/1966 – 12/31/1974	1 × your BBW
1/1/1975 – 5/31/1979	1 × your BBW
6/1/1979 – 3/31/1986	1 × your BBW
	2 × your BBW

## Coverage reduction based on age

If you are a management retiree who retired before April 1, 1986 or an associate retiree who retired after December 31, 1989, any supplemental life insurance coverage you had ceased if you reached age 65 before January 1, 1990.

Otherwise, supplemental life insurance is subject to age adjustments starting when you reach age 65. When you attain a new age bracket, the corresponding reduction in your supplemental life insurance amount will be effective as of the first day of the following month. Your cost for coverage will automatically be adjusted to reflect the reduced coverage amount.

Age	Percentage reduction in supplemental life insurance
65 – 69	35%
70 – 74	55%
75 – 79	70%
80 and older	80%

## Accelerated benefits option

If you were an associate who became a participant after December 31, 1989 and you are diagnosed with a terminal illness, up to 50% of your supplemental life insurance may be payable to you under the accelerated benefits option (ABO) to provide additional financial assistance to you and your family. (See "How to receive a benefit" for information.)

If you were a manager who retired after December 1, 1966 and before April 1, 1986, up to 80% of your supplemental life insurance may be payable to you under the ABO.

#### How to receive a benefit

## When a benefit is paid

Benefits from the plans can be paid to your beneficiary in different ways. You and your beneficiary should be aware of the differences in payment.

In general, basic life insurance and supplemental life insurance coverage pay a benefit to your beneficiary(ies) upon your death.

In addition, if you are an associate retiree who first became eligible for the plans after December 31, 1989, the accelerated benefits option (ABO) provides payment of up to 50% of basic and supplemental life insurance coverage combined if you are diagnosed as terminally ill (see below).

If you were a manager who retired after December 1, 1966 and before April 1, 1986, up to 80% of your basic and supplemental life insurance combined may be payable to you under the ABO.

## The accelerated benefits option (ABO)

The ABO is designed to provide you and your family with important financial assistance in the event you are diagnosed with a terminal illness. "Terminal" is defined by the insurance company as an injury or illness that results in a life expectancy of six months or less with no reasonable prospect for recovery. You must have coverage of \$10,000 or more.

You can receive payment of up to 50%, if you were an associate who became a retired participant after December 31, 1989, or 80%, if you were a manager who retired after December 1, 1966 and before April 1, 1986, of your life insurance coverage (basic and supplemental combined) with a payment minimum of \$5,000 and a payment maximum of \$250,000.

To apply for an ABO payment, contact the Verizon Benefits Center (see your Important Benefits Contacts insert for the telephone number) to request an ABO package. You will need to complete the application form and provide verification from your attending physician that you have been diagnosed with a terminal illness.

If applying for an ABO, you must return the completed application to the Verizon Benefits Center, and you will receive a letter from the insurance company notifying you of its decision.

Note the following about the ABO:

- You can receive an ABO payment only once under any one coverage,
- Any payment you receive will reduce your life insurance coverage amount otherwise available and
- Your share (if any) of the cost for the coverage you have in effect will be reduced because of the ABO payment.

You are not eligible to receive an ABO payment in these situations:

- Your coverage has been assigned,
- The life insurance payment will be made to a former spouse as part of a divorce agreement or
- You are required by a government agency to request an ABO payment in order to get or keep a government benefit or entitlement.

You should consult a tax advisor before making a decision to request an ABO payment.

### How benefits are paid

In general, the benefits from the survivor benefits program are paid in one of two ways:

- If the benefit is less than \$5,000, it will be paid in a lump sum or
- If the benefit is **\$5,000** or more, it will be placed in an interest-bearing money market account. Beneficiaries will have immediate checkbook access to this account.

#### Situations that can affect payment

The status of your beneficiary information can affect how payments are made. For example:

- If you have more than one beneficiary, benefits either are paid in a lump sum or deposited in a money market account for each beneficiary. Payments to an estate or trustee will be made in a lump sum.
- If your beneficiary dies before you, that person's estate or heirs have no rights to the benefits from your plans. Benefits will be paid first to your remaining beneficiaries. If your remaining beneficiaries are no longer living, benefits will be paid to your contingent beneficiaries. If your contingent beneficiaries are no longer living, all or part of your benefit then may be paid to your living spouse, living children (distributed equally), one living parent or living parents (distributed equally). If none of these family members are living, benefits will be paid to your estate.
- If you didn't name a beneficiary, benefits are paid to your living spouse, living children (distributed equally), one living parent or living parents (distributed equally). If none of these family members are living, benefits will be paid to your estate.

**Note:** If you have assigned your life insurance (see "Assignment of benefits") and the assignee dies before you, any benefit payable as a result of your death will be made to the assignee's designated beneficiary(ies) or estate, unless the life insurance has been reassigned to you prior to the death of the assignee. Also, note that reassigning the policy may not result in a change in the beneficiary from the previous assignment. You will need to complete a new beneficiary designation form after the policy has been reassigned.

## Applying for benefits

Verizon will assist you or your beneficiary in applying for a benefit.

If you or your beneficiary is entitled to life insurance benefits, call the Verizon Benefits Center (see your Important Benefits Contacts insert for the telephone number). The Verizon Benefits Center will provide the appropriate information, assistance for processing form(s) and documents necessary for claiming benefits, as well as forward your claim to the insurance company and answer any questions while your claim is being processed.

### If your benefits are denied

If your claim for benefits is denied, you or your beneficiary is entitled to a written explanation of the denial. You may also file a written request for review of the decision. For details, refer to the "Additional information" section.

## Right of recovery

If, for any reason, the Verizon plans pay a benefit that is larger than the amount allowed, the claims administrator has a right to recover the excess amount from the person or agency who received it. The person receiving benefits must produce any instruments or papers necessary to ensure this right of recovery.

### **Additional information**

## Claims and appeals procedures

The authority and discretion to designate each of the claims and appeals administrators is granted to the Verizon Claims Review Committee (VCRC) and to the individual who chairs the committee. The chairperson has the discretion to designate the claims and/or appeals administrator from time to time. Furthermore, the VCRC (and its chairperson) has the discretion to designate the VCRC as a "final appeals administrator," either in place of the existing appeals process under the plans, or as an additional level of appeal beyond the existing two-tier or three-tier claims and appeals process, depending on whether a final appeals administrator has been appointed. If a final appeals administrator has been designated, the final appeals administrator has sole authority to exercise discretion in review and resolution of a final appeal of a claim denied upon initial appeal under the plans.

#### Claims regarding eligibility to participate in the plans

At this time, for eligibility-related claims, the claims and appeals administrator is the VCRC. Eligibility claims should be directed to the Verizon Claims Review Unit at:

Verizon Claims Review Unit P.O. Box 1438 Lincolnshire, IL 60069-1438

Eligibility appeals should be directed to the Verizon Claims Review Committee c/o the Verizon Claims Review Unit at:

Verizon Claims Review Committee c/o Verizon Claims Review Unit P.O. Box 1438 Lincolnshire, IL 60069-1438

## Claims regarding scope/amount of benefits under the plans

Metropolitan Life Insurance Company (MetLife) has discretionary authority to determine claims and appeals for plan benefits.

The address of the claims and appeals administrators for the plans is listed under "Claims and appeals administrators" later in this section. If you have a claim or appeal, you should contact the appropriate claims and appeals administrator for the type of claim or appeal you have.

The claims and appeals administrators have discretionary authority to:

- Interpret the plans based on their provisions and applicable law and make factual determinations about claims arising under the plans.
- Determine whether a claimant is eligible for benefits.

- Decide the amount, form and timing of benefits.
- Resolve any other matter under the plans that is raised by a participant or a beneficiary, or that is identified by either the claims or appeals administrator.

The claims and appeals administrators have sole discretionary authority to decide claims under the plans and review and resolve any appeal of a denied claim. In case of an appeal, the claims and appeals administrators' decisions are final and binding on all parties to the full extent permitted under applicable law, unless the participant or beneficiary later proves that a claims or appeals administrator's decision was an abuse of administrator discretion.

#### If a life insurance benefit is denied

Disagreements about benefit eligibility or benefit amounts can arise. If the Verizon Benefits Center is unable to resolve the disagreement, Verizon has formal appeal procedures in place for ERISA covered plans.

This section explains the steps that you or your authorized representative is required to take to file an ERISA claim or appeal. The procedure is slightly different, depending on whether you have an "eligibility" claim or a "benefit" claim. An eligibility claim is a claim to participate in a plan or plan option or to change an election to participate during the year. A benefit claim is a claim for a particular benefit under a plan. It typically will include your initial request for benefits.

	Eligibility claims procedure	Benefits claims procedure	
Step 1:			
How to file a claim	To file an eligibility claim, request a Claim Initiation Form from the Verizon Benefits Center at 1-877-4VzBens. You (or your authorized representative) must return the form to the Verizon Claims Review Unit at the address on the form.  You must include:  • A description of the benefits for which you are applying.  • The reason(s) for the request.  • Relevant documentation.	To file a benefit claim, you (or your authorized representative) should write to the claims administrator for the plan.  You must include:  • A description of the benefits for which you are applying.  • The reason(s) for the request.  • Relevant documentation.	
When you will be notified of the claims decision	You will be notified of the decision within 90 days of the Claims Review Unit's receipt of your Claim Initiation Form (180 days, when special circumstances apply).	You will be notified of the decision within 90 days of the claims administrator's receipt of your written claim (180 days, when special circumstances apply).	
Failure to provide sufficient information	The Claims Review Unit will notify you of the deadline to submit additional information, if applicable.	The claims administrator will notify you of the deadline to submit additional information, if applicable.	

	Eligibility claims procedure	Benefits claims procedure
How you will be notified of the claim decision	If your claim is <b>approved</b> , the Claims Review Unit will notify you in writing.	If your claim is <b>approved</b> , the claims administrator will notify you in writing.
	If your claim is <b>denied</b> , in whole or in part, your written denial notice will contain:  • The specific reason(s) for the denial.  • The plan provisions on which the denial was based.  • Any additional material or information you may need to submit to complete the claim.  • The plan's appeal procedures.	If your claim is <b>denied</b> , in whole or in part, your written denial notice will contain:  The specific reason(s) for the denial.  The plan provisions on which the denial was based.  Any additional material or information you may need to submit to complete the claim.  The plan's appeal procedures.
Step 2:		
About appeals and the claims fiduciary	Before you can bring any action at law or in equity to recover plan benefits, you must exhaust this process. Specifically, you must file an appeal as explained in this Step 2 and the appeal must be finally decided by the Claims Review Committee, the claims fiduciary. As such, the Claims Review Committee is authorized to finally determine eligibility appeals and interpret the terms of the plan in its sole discretion. All decisions by the Claims Review Committee are final and binding on all parties.	Before you can bring any action at law or in equity to recover plan benefits, you must exhaust this process. Specifically, you must file an appeal as explained in this Step 2 and the appeal must be finally decided by the claims administrator. The Claims Review Committee has delegated its authority to finally determine claims to the claims administrator. As such, the claims administrator is the claims fiduciary and is authorized to finally determine benefit appeals and interpret the terms of the plan in its sole discretion. All decisions by the claims administrator are final and binding on all parties.
How to file an appeal	If your claim is <b>denied</b> and you want to appeal it, you must file your appeal within 60 days from the date you receive written notice of your denied claim. You may request access to all documents relating to your appeal. To file your appeal, write to the address specified on your claim denial notice. You should include:  • A copy of your claim denial notice.  • The reason(s) for the appeal.  • Relevant documentation.	If your claim is <b>denied</b> and you want to appeal it, you must file your appeal within 60 days from the date you receive written notice of your denied claim. You may request access to all documents relating to your appeal. To file your appeal, write to the claims administrator for the plan and include:  • A copy of your claim denial notice.  • The reason(s) for the appeal.  • Relevant documentation.

	Eligibility claims procedure	Benefits claims procedure	
When you will be notified of the appeal decision	You will be notified of the decision within 60 days of the Claims Review Committee's receipt of your appeal (120 days, when special circumstances apply).  If your appeal is <b>approved</b> , the Claims Review Committee will notify you in writing.  If your appeal is <b>denied</b> , in whole or in part, your written denial notice will contain:  The specific reason(s) for denial.  A statement regarding the documents that you are entitled to.  The plan provisions on which the denial was based.	You will be notified of the decision within 60 days of the claims administrator's receipt of your appeal (120 days, when special circumstances apply).  If your appeal is <b>approved</b> , the claims administrator will notify you in writing.  If your appeal is <b>denied</b> , in whole or in part, your written denial notice will contain:  The specific reason(s) for denial.  A statement regarding the documents that you are entitled to.  The plan provisions on which the denial was based.	
Step 3:			
How to proceed if necessary	final. As a result, Verizon will not review your matter again, unless new facts are presented. You have a right to bring a civil action.	The decision on your appeal is final. As a result, the claims administrator will not review your matter again, unless new facts are presented. However, if you would like the Verizon Claims Review Committee to review the procedures of the claims administrator, you may complete step 2 a second time, but send your appeal to the Verizon Claims Review Committee. You have a right to bring a civil action.	

# Your rights under ERISA

As a participant in the plans, you are entitled to certain rights and protections under the Employee Retirement Income Security Act of 1974 (ERISA). ERISA provides that all plan participants are entitled to:

## Receive information about your plan and benefits

• Examine, without charge, at the plan administrator's office and at other specified locations, such as worksites and union halls, all plan documents, including insurance contracts and collective bargaining agreements, and a copy of the latest annual report (Form 5500 Series) filed by the plans with the U.S. Department of Labor and available at the Public Disclosure Room of the Employee Benefits Security Administration.

- Obtain, upon written request to the plan administrator, copies of documents governing the operation of the plans, including insurance contracts and collective bargaining agreements, and copies of the latest annual report (Form 5500 Series) and updated SPD. The administrator may make a reasonable charge for the copies.
- Receive a summary of the plans' annual financial reports. The plan administrator is required by law to furnish each participant with a copy of this summary annual report.

#### Prudent actions by plan fiduciaries

In addition to creating rights for plan participants, ERISA imposes duties on the people responsible for the operation of a plan. The people who operate your plans, called "fiduciaries" of the plans, have a duty to do so prudently and in the interest of you and other plan participants and beneficiaries.

No one, including your employer, your union or any other person, may fire you or otherwise discriminate against you in any way to keep you from obtaining a welfare benefit or exercising your ERISA rights.

#### **Enforce your rights**

If your claim for a welfare benefit is denied or ignored, in whole or in part, you have a right to know why this was done, to obtain copies of documents relating to the decision without charge and to appeal any denial, all within certain time schedules.

Under ERISA, there are steps you can take to enforce the above rights. For instance, if you request a copy of plan documents or the latest annual report from the plans and do not receive them within 30 days, you may file suit in a federal court. In such a case, the court may require the plan administrator to provide the materials and pay you up to \$110 a day until you receive the materials, unless the materials were not sent because of reasons beyond the control of the administrator. If you have a claim for benefits that is denied or ignored, in whole or in part, you may file suit in a state or federal court. If it should happen that plans' fiduciaries misuse the plans' money, or if you are discriminated against for asserting your rights, you may seek assistance from the U.S. Department of Labor, or you may file suit in a federal court. The court will decide who should pay court costs and legal fees. If you are successful, the court may order the person you have sued to pay these costs and fees. If you lose, the court may order you to pay these costs and fees, for example, if it finds your claim is frivolous.

### **Assistance with your questions**

If you have questions about your plans, you should contact the plan administrator. If you have any questions about this statement or about your rights under ERISA, or if you need assistance in obtaining documents from the plan administrator, you should contact the nearest office of the Employee Benefits Security Administration, U.S. Department of Labor, listed in your telephone directory or write to:

Division of Technical Assistance and Inquiries Employee Benefits Security Administration U.S. Department of Labor 200 Constitution Avenue N.W. Washington, DC 20210

You may also obtain certain publications about your rights and responsibilities under ERISA by calling the publications hotline of the Employee Benefits Security Administration.

#### Administrative information

Administrative information about the plans is provided in this section.

#### Important telephone numbers

You can connect to the Verizon Benefits Center and the Verizon benefit administrator by calling the toll-free number shown on your Important Benefits Contacts insert. If you prefer, you can call the benefit administrator directly via the telephone numbers shown on your Important Benefits Contacts insert.

#### Plan sponsor/employer

The plan sponsor/employer is:

Verizon Communications Inc. One Verizon Way Basking Ridge, NJ 07920

#### Plan administrator

The plan administrator is:

Verizon c/o Verizon Benefits Center P.O. Box 1457 100 Half Day Road Lincolnshire, IL 60069-1457

Telephone number: 1-877-4VzBens and follow the instructions to reach the Verizon Benefits Center.

You may communicate to the plan administrator in writing at the address above or via the telephone number shown on your Important Benefits Contacts insert. But, for questions about plan benefits, you should contact the Verizon Benefits Center or the claims administrator. The Verizon Benefits Center administers enrollment and handles participant questions, requests and certain benefits claims, but is not the plan administrator. The benefit administrator performs the daily administration of benefits.

The plan administrator or a person designated by the administrator has the full and final discretionary authority to publish the plan document and benefit plan communications, to prepare reports and make filings for the plans and to otherwise oversee the administration of the plans. However, most of your day-to-day questions can be answered by the plans' benefit administrator or a Verizon Benefits Center representative.

### Claims and appeals administrators

Do not send any benefit claims to the plan administrator or to the Verizon legal department. Instead, submit them to the claims administrator for the plans (see below).

There are several claims administrators for the plans. The claims administrator has the authority to make final determinations regarding claims for benefits.

Verizon has delegated its authority to finally determine claims to the Verizon Claims Review Committee, except in cases where an authorized Verizon official delegates the authority to finally determine claims to the benefit administrator on behalf of Verizon. Benefits under these plans will be paid only if Verizon, or its delegate, decides in its discretion that the applicant is entitled to the benefits.

The claims administrator is authorized to determine eligibility for benefits and interpret the terms of the plans in its sole discretion, and all decisions by the claims administrator are final and binding on all parties.

#### Verizon Claims Review Committee (VCRC)

The VCRC is responsible for enrollment and eligibility claims. The VCRC can be reached at the following address:

Verizon Benefits Center P.O. Box 1438 100 Half Day Road Lincolnshire, IL 60069-1438

You can call the Verizon Benefits Center via the telephone number shown on your Important Benefits Contacts insert.

#### Plan funding

Benefits are provided through insured contracts with MetLife and Prudential Insurance Company. MetLife can be reached at the following address:

MetLife Insurance Company One Airport Road Oriskany, NY 13424

You can call MetLife via the telephone number shown on your Important Benefits Contacts insert. The VCRC is technically the claims administrator for these insured benefits (see above for details).

Verizon also has the discretion to pay claims out of the general assets of the company, and certain benefits are currently funded in whole or in part through a trust.

The trustee is:

The Prudential Insurance Company of America c/o Patricia M. Matthews
Vice President and Account Executive
Group Life and Disability Insurance
290 West Mount Pleasant Avenue; Building 1
Livingston, NJ 07039

#### Plan identification

Survivor benefits coverage is provided through several different plans.

The Verizon Life Insurance Plan for Mid-Atlantic Associate Retirees is one of several component plans that together comprise Verizon Plan 550. In addition to the life insurance benefits described in this SPD, Verizon Plan 550 provides other benefits to eligible associate retirees of Verizon, and those benefits are described in separate SPDs.

Verizon Plan 550 is a welfare plan that is a life insurance plan. The plan is listed with the U.S. Department of Labor under two numbers: The employer identification number (EIN) is 23-2259884 and the plan number (PN) is 550.

The Verizon Supplemental Life Insurance Plan for Mid-Atlantic Associate Retirees is one of several component plans that together comprise Verizon Plan 551. In addition to the life insurance benefits described in this SPD, Verizon Plan 551 provides other benefits to eligible associate retirees of Verizon, and those benefits are described in separate SPDs.

Verizon Plan 551 is a welfare plan that is a life insurance plan. The plan is listed with the U.S. Department of Labor under two numbers: The employer identification number (EIN) is 23-2259884 and the plan number (PN) is 551.

The plan as applicable to former management employees is part of The Plan for Group Insurance. The plan is a welfare plan that is listed with the U.S. Department of Labor under two numbers: The employer identification number (EIN) is 23-2259884 and the plan number (PN) is 580.

#### Plan year

Plan records are kept on a plan-year basis, which is the same as the calendar-year basis.

### Agent for service of legal process

The agent for service of legal process is the plan administrator. Legal process must be served in writing to the plan administrator at the address stated earlier in this section.

In addition, a copy of the legal process involving these plans must be delivered to:

Verizon Legal Department Verizon Communications Inc. One Verizon Way Basking Ridge, NJ 07920

Legal process may also be served on the trustee.

### **Collective bargaining agreements**

These plans are maintained pursuant to one or more collective bargaining agreements, and a copy of the agreements may be obtained upon written request to the plan administrator. The collective bargaining agreements are also available for inspection at the office of the plan administrator.

### Official plan document

This SPD is part of the official plan documents.

# Participating companies

The following is a list of participating companies as of January 1, 2009. This list may change from time to time.

- Verizon Advanced Data, Inc.
- Verizon Delaware Inc.
- Verizon Maryland Inc.
- Verizon New Jersey Inc.
- Verizon Pennsylvania Inc.
- Verizon Services Corp.
- Verizon Virginia Inc.
- Verizon Washington, D.C. Inc.
- Verizon West Virginia Inc.
- Verizon Avenue, Inc.
- Verizon Corporate Services Corp.

# Glossary

#### B

## Benefit bearing wage (BBW)

BBW includes your annual base pay at the time you retire or become disabled plus any bonus, incentive, and merit awards or commissions received in the 12 months before your retirement or disability, rounded up to the nearest \$1,000 (subject to the reduction for age). **Note:** BBW for associate retirees does not include pay for overtime, tour or other temporary differentials.

#### N

#### Net credited service

Your entire period of continuous employment with Verizon counted in years, months and days, subject to provisions of the applicable pension plan.

#### W

## Working retiree

A former associate employee of Verizon Services Corp., Verizon Maryland Inc., Verizon New Jersey Inc., Verizon Virginia Inc., Verizon Washington, D.C. Inc. or Verizon West Virginia Inc. who was represented by CWA immediately prior to leaving the company and:

- Who retired on a service pension or who elected a service pension cashout under the Verizon Pension Plan for Mid-Atlantic Associates.
- Who is re-employed by a participating company after 90 or more days of retirement.
- Whose re-employment lasts 120 or fewer days in a calendar year.